

CAST MEMBER CODE OF CONDUCT (Under age 18 must be signed by parent & cast member)

Children's Theatre of Elgin & Fox Valley Theatre Company

CTE/FVTC are both not-for-profit 501(c)(3) organizations designed to produce theatre for children by children in a nurturing and positive environment. Please read the following expectations and sign at the bottom to indicate your willingness to abide by them.

- 1.) **I will** attend rehearsals during my scheduled time and inform the production coordinator in advance if I am unable to attend.
- 2.) **I will** attend rehearsals during my scheduled time, stay in the assigned rehearsal room, or designated area as assigned by the production staff, and inform the production coordinator in advance if I am unable to attend, or to momentarily leave the rehearsal area.
- 3.) **I will** be respectful (quiet and listening attentively) of any adult providing instruction.
- 4.) **I will** cooperate with parent volunteers who help with the show.
- 5.) **I will** direct reports of inappropriate behavior or other concerns to the production coordinator or producer.
- 6.) **I will** allow CTE/FVTC to use any photo or video clip taken during the course of a show or other event to be used for marketing or other uses, including print and/or electronic publication.
- 7.) **I will** be respectful of all property, including props, microphones, sound equipment, costumes, and set pieces.
- 8.) **I will** abide by the policies of any rehearsal or performance venue or facility.
- 9.) **I will not** use any tobacco, alcoholic beverages or other unlawful drugs while a cast member at any time. This also includes direct association (such as a party) with persons involved with alcohol, drugs, or any other criminal activity.
- 10.) **I will not** swear or use disrespectful or abusive language designed to hurt or cause pain to another cast member of the cast or crew.
- 11.) **I will not** use any audio or video recording device, of any kind, including cell phones, during auditions, rehearsals, or performances, or the preparation for any of the same without the express consent of the Producer and not in dressing, bathroom or other areas where privacy is expected at any time. Persons violating this section will be immediately ejected from the premises and may jeopardize their continued involvement in the production or future productions.
- 12.) **I will not** make someone feel that their role in the production is not important.
- 13.) **I will not** participate in any verbal, nonverbal, physical or sexual harassment between child to child, child to adult, adult to child, or adult to adult.

I understand that the producer or his/her designee, maintains the right at all times to take any action, in his or her sole judgment, necessary to uphold the integrity and positive reputation of CTE/FVTC

I understand that if I display conduct in violation of the above terms or other inappropriate behavior it will be reviewed by the producer who will have the final disposition of disciplinary action which could include immediate and permanent dismissal from the show. Disciplinary action will be shared with the Board of Directors. If the behavior is severe, participation in future shows may be prohibited.

Cast member signature: _____ Date: _____

Parent signature (if cast member is under age 18): _____