



PARENT VOLUNTEER /ADULT CODE OF CONDUCT AND TERMS

Children’s Theatre of Elgin / Fox Valley Theatre Company

CTE / FVTC is a non-profit 501(c)(3) organization basically run by parent volunteers with some outside staff. Our mission is to produce theatre for children and young adults by children and young adults in a nurturing and positive environment.

The following is expected of all adults working with CTE / FVTC:

- Adults are expected to enable their son or daughter to arrive at rehearsals on time and stay through the end of rehearsal.
- All language is to be nurturing and age appropriate. Swearing and excessive yelling will not be tolerated.
- Disciplinary tone and actions should always be of a positive nature. The use of humiliation is never an acceptable disciplinary technique.
- Personal, verbal, non-verbal, physical or sexual harassment between child to child, child to adult, or adult to adult will not be tolerated.
- All cast members, all parent volunteers and all hired staff are important to the success of the production; therefore, making someone feel that their role in the production is not important will not be tolerated.
- **The use of any video or audio recording device of any kind during the auditions, rehearsals, or performances, or the preparation for any of the same without the express consent of the Producer is strictly prohibited. Persons violating this section will be immediately ejected from the premises and may jeopardize their child's continued involvement in the production or future productions.**
- If at any time you see anything that is inappropriate or of concern, direct your comments to the person in charge -- Producer or Production Coordinator.
- Concerns and/or problems with the house (ECC or Hemmens) employees are to be brought to the attention of the producer.
- If you have any overall concerns regarding the production, direct your comments to the producer.

If a child or an adult displays inappropriate behavior it will be reviewed by the Producer who will deem final disciplinary action which could include dismissal from the show. Disciplinary action will be shared with the Board of Directors. If the behavior is severe, participation in future shows may be prohibited.

At all times you will be fully responsible for any act or omission of your child or children during any audition, rehearsal or performance-related activity. By signing this form, you agree to pay for any loss including all costs of defending CTE and/or FVTC, its officers and agents, against everything and anything your child or children does that may cause injury, loss, destruction, or liability.

PUBLICITY PERMISSION: I give permission for this student to be photographed, interviewed, and/or recorded on video or other electronic media. I authorize Children's Theatre of Elgin and/or Fox Valley Theatre Company to use this student's name, likeness, voice, and performance to publicize or promote Children's Theatre of Elgin and/or Fox Valley Theatre Company.

I have read and agree to abide by the above guidelines and terms.

Parent/Guardian/Volunteer Name (please print) _____

Parent/Guardian/Volunteer Signature _____

Name of Production _____ *Date* _____